

Shri Amarnathji Shrine Board



Jammu and Kashmir

TENDER DOCUMENT

FOR

- i. **SANITATION OF TOILET/BATHS ALONG PAHALGAM AND BALTAL AXIS**
- ii. **CLEANING OF CAMPS ALONG PAHALGAM AND BALTAL AXIS**

Dated: 05 .03.2020

TENDER DOCUMENT ALONG PAHALGAM & BALTAL AXIS

(YATRA – 2020)

NAME OF WORK :-

- i. **Sanitation of Toilet and Baths along Pahalgam Axis & Baltal Axis**
- ii. **Cleaning of Camps along Pahalgam Axis & Baltal Axis**

Reference to NIT No.: SASB/DNIT/2020/1172/19

Dated 05.03.2020

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SHRI AMARNATHJI SHRINE BOARD

Chaitanya Ashram, Talab Tillo, Jammu (Nov-April)

FRESH NOTICE INVITING TENDER

SANITATION OF TOILET/ BATHS AND CAMP CLEANING FOR YATRA - 2020

- I. Sealed tenders, in two-bid format, are invited from reputed, experienced and financially sound registered agencies having valid registration for undertaking the following works at various locations during Shri Amarnathji Yatra – 2020;

(Amount in Rs)				
S. No.	Name of work	Cost of Tender Document	Earnest Money Deposit	Last date and time of receipt of Tenders
1	i. Sanitation of Toilets/Baths in and Outside Nunwan Camp. ii. Cleaning of whole Nunwan Camp	Rs.1000/-	55,000/-	31.03.2020 upto 1400 hours
2	i. Sanitation of Toilets/Baths at Chandanwari, KM2, PissuTop, Zojibal, Nagakoti, including Toilets of track from Pissutop to Zojibal. ii. Cleaning of Langer sites at Chandanwari, Km 2 Pissutop, Zojibal and Nagakoti.	Rs.1000/-	55,000/-	
3	i. Sanitation of Toilets/ Baths at Sheshnag, Wawbal and M.G.Top including Toilets on track from Sheshnag to MG Top. ii. Cleaning of whole Sheshnag Camp (Lower and Upper Camp site upto Chaddi point) and Langer site Wawbal.	Rs.1000/-	55,000/-	
4.	i. Sanitation of toilets/Baths at Panjtarni Camp, Dardkote, Kelnar i & ii, Poshpathri. ii. Cleaning of Camp at Panjtarni, Dardkote, Poshpathri and Langer site Kelnar.	Rs.1000/-	55,000/-	
5	i. Sanitation of Toilets/Baths at Holy Cave and Lower Holy Cave area. ii. Cleaning of Camps at Holy Cave, Lower Holy Cave and track on both Pahalgam & Baltal Axis upto Market area.	Rs.1000/-	55,000/-	
6	i. Sanitation of Toilets/baths at Sangam Camp (Down & Upper) Brarimarg Camp and enroute from Brarimarg to Kali Mata Track and upto Sangam Down. ii. Cleaning of Camp at Sangam (Down & Upper), Brarimarg and track from Brarimarg (km 4 th) to Lower Holy Cave and Y-junction to Sangam.	Rs.1000/-	55,000/-	
7	i. Sanitation of toilets/Baths at Domail Camp, enroute from Ranga Morh to Railpathri including Hangar and Parking area. ii. Cleaning of Domail Camp and track cleaning form Baltal to Railpathri including hangar and Parking area.	Rs.1000/-	55,000/-	

8	i. Sanitation of Toilets/baths at Baltal and Neelgrath Camps. ii. Cleaning of Baltal and Neelgrath Camps.	Rs.1000/-	55,000/-	
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- Detailed NIT can be obtained from the FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram Talab Tillo, Jammu, from 9.30 AM to 5.00.00 PM on any working day (Monday – Friday) from **06.03.2020 to 26.03.2020** on payment of (non-refundable) cost of document in cash amount shown against each or in the shape of DD drawn in favour of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, payable at Jammu. Alternatively, the DNIT can be downloaded from SASB website www.shriamarnathjishrine.com, in which case the cost of DNIT shall be payable through DD drawn in favour of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, payable at Jammu, in addition to the Earnest Money Deposit along with the Technical Bid of Tender.
- The Tender, duly completed, along with Earnest Money Deposit in the form of CDR/ FDR amount shown against each drawn in favour of FA & CAO, Shri Amarnathji Shrine Board, must reach the FA & CAO latest by or before **1400 hours on 31.03.2020**. The bidders, in their own interest, are advised to deliver the bids personally to FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu. Alternatively, they may send the same through courier/ registered post. The Board will not be responsible for any delay, wrong delivery or non-delivery of the bids due to any reason.
- A pre bid conference shall be held on 26.03.2020 at 11 am in the office chamber of Additional Chief Executive Officer, Shri Amarnathji Shrine Board.
- All subsequent information/ Corrigendum/ Addendum/ Updates shall be uploaded on **SASB website only**, therefore, the bidders are requested to visit the website regularly for latest updates.

No: SASB/DNIT/2020/1172/19
Dated: 05 .03.2020

Sd/-
Additional Chief Executive Officer

39. **ELIGIBILITY CRITERIA**

The Bidder must be a Company/ Society/ Firm/ agency with valid registration in the relevant field (i.e. Sanitation of Toilet & Baths or Maintenance of STP or Camp cleaning) and must fulfil all the following eligibility requirements concurrently to technically qualify for this bidding process:

- i) The Bidder must have an experience of successfully completing during the last seven years (i.e. Sanitation of Toilet & Baths or Maintenance of STP or Camp cleaning) ending last day of the month previous to the one in which the applications are invited. The works completed up to previous day of last date of submission of tenders shall also be considered.
 - a. Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the tender,
or
 - b. Two similar completed works, costing not less than the amount equal to 50% of the estimated cost of the tender,
or
 - c. One similar completed work, costing not less than the amount equal to 80% of the estimated cost of the tender.
- ii) Average Annual Turnover during the last three years, ending 31st March of the previous financial year (i.e. 2016-17, 2017-18 and 2018-19), should not be less than **Rs 5.00 lakh**.
- iii) The Bidder should not have been blacklisted on an earlier occasion by any of the Central/ State Government Organizations, Statutory Central/ State Autonomous Bodies, Central/ State Public Sector Undertakings, or Local Bodies/ Municipalities.

III DOCUMENTS ESTABLISHING BIDDER'S ELIGIBILITY

1. The Bidder must submit the following documents:

- 39. In case the Bidder is a Company – Certified copy of the Certificate of Incorporation and Memorandum and Articles of Association
- (ii) In case the Bidder is a Registered Society – Certified copy of Registration Deed with Objects of Constitution of the Society.

- (iii) In case the Bidder is a Firm – Registration Certificate authenticating the same.
 - (iv) The bidder having valid registration issued by a competent authority.
2. List of present Directors/ Owners/ Executive Council Members/ Board Members as applicable.
39. Certified copies of:
- i) Income tax returns of 2016-17, 2017-18 and 2018-19.
 - ii) Audited Balance Sheet of the past three years, (i.e. FY 2016-17, 2017-18 and 2018-19).
 - iii) Audited Income and Expenditure Statement of the past three years (i.e. FY 2016-17, 2017-18 and 2018-19)
 - iv) Audit Report for year 2016-17, 2017-18 and 2018-19
- 4 Certified documents like Letter of Award/ Offer, Work Order, Contract Agreement, Certificate of Completion etc. (supported by specific experience certificates) indicating experience and execution of similar works, for fulfilling the eligibility criteria.
- 5 Certified copy of PAN Card.
- 6 Certified copy of GSTIN.
- 7 i) General Power of Attorney/ Board of Director's Resolution/ Deed of Authority executed in favour of person(s) authorized to submit the Bid and other documents, sign the Agreement(s), and carry out all correspondences relating to the Bidding Process.
- ii) The Attorney holder/ authorised person must not be an employee of State/ Centre Government/ its undertakings or corporations. In this regard a Rs. 10/- Affidavit from the Attorney holder/ Authorised person shall have to be enclosed with the Technical Bid.
- 8 General Profile of the Bidder Company
- 9 An affidavit by the Bidder, on Rs.100/- stamp paper, stating that every information furnished in the Tender Document is correct and to the best of his knowledge and that no criminal/ income tax/ blacklisting case is pending against him. (If any information is found to be incorrect at any time, the Performance Security Deposit shall be liable to be forfeited without any notice).

- 10 A responsive, viable technical proposal to execute the work mentioned in the DNIT.

IV. **INSTRUCTIONS TO BIDDERS**

- 1 Detailed NIT (DNIT) can be obtained from the office of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu, from 9.30 AM to 5.00 PM on any working day (Monday-Friday) from **06.03.2020 to 26 .03.2020** on payment of (Rs. 1000/- in cash or in the shape of a Demand Draft drawn in favour of Shri Amarnathji Shrine Board at Jammu. Alternatively, the DNIT can be downloaded from our website www.shriamarnathjishrine.com, in which case the (non refundable) cost of DNIT (Rs. 1000/-) shall be payable in the shape of Demand Draft drawn in favour of Shri Amarnathji Shrine Board, payable at Jammu, in addition to the Earnest Money Deposit along with Technical Bid at the time of submission of Bids.
- 2 The bidders are required to submit Tender in two separate Bids i.e. – Technical Bid and Financial Bid, strictly as per format given in Schedule A and Schedule B of the DNIT. The two Bids should be submitted in two separately sealed envelopes super-scribed “Technical Bid for Sanitation of Toilet & Baths & Camp Cleaning **(Name of work as per S.No of NIT)** and “Financial Bid for Sanitation of Toilet & Baths & Camp Cleaning **(Name of work as per S.No of NIT)** Both the sealed envelopes should be put in a third envelop, sealed and super-scribed **(Name of work as per S.No of NIT)**. The bids, as are not submitted as per format prescribed in Schedule A and B are liable to be rejected.
3. The Tender, duly completed, along with an Earnest Money Deposit (EMD) of Rs 55,000/- in the form CDR/ FDR drawn in favour of “FA/ CAO Shri Amarnathji Shrine Board” payable at Jammu must be dropped in the Tender Box kept in the office chamber of FA & Chief Accounts Officer, Shri Amarnathji Shrine Board, Chaitanya Ashram, Talab Tillo, Jammu or sent by Registered Post/ Courier to FA & Chief Accounts Officer at the aforesaid Address, so as to reach by or before **1400 hours on 31.03.2020**. No Tenders shall be entertained after the aforesaid date and time. The Shrine Board shall not be responsible for any delay/ loss of documents or correspondence sent by courier/ post.
4. The Technical Bids not accompanied by EMD shall be summarily rejected. The EMD and cost of DNIT should be placed inside the envelope containing the Technical Bid. The EMD shall be forfeited if the Bidder withdraws his bid during Bid Validity Period (i.e. 90 days) The EMD of the Successful Bidder

shall be forfeited if he fails to execute the Contract or fails to furnish the required Performance Security Deposit within the prescribed time frame. The EMD of unsuccessful Bidder(s) shall be returned after the Letter of Award of Contract is issued to the Successful Bidder. The EMD will be adjusted against the money to be deposited as Performance Security Deposit by the eligible bidder.

(ii) The untendered CDR/ FDR (s) of any person shall not be released by the Shrine Board.

(iii) The EMD of unsuccessful bidders shall be released only after the issue of LOA in favour of successful bidder.

5. Shri Amarnathji Yatra is to be commenced from **23.06.2020 to 03.08.2020**. The Bidders are advised to obtain information about the Sanitation of Toilets/ Baths and Cleaning of Camps as mentioned in the DNIT .The Bidder shall bear all costs associated with the preparation and submission of his bid and the Shrine Board shall, under no circumstances, be responsible for those costs, regardless of the outcome of the tender proceedings.
6. The purpose of this DNIT is to provide the bidder with information to assist the formulation of the proposal. This DNIT does not purport to contain all information the bidders may require. The CEO, SASB may, in his absolute discretion, but without any obligation to do so, update, amend or supplement the information in this DNIT document, after its publication.
7. It would be deemed that by submitting the bid, the bidder has made complete examination of the DNIT, received all information required from Shrine Board and made complete examination of the various aspects required for undertaking the stated works.
8. Each bidder can submit only one bid, against each work for a maximum of two works only, in response to the DNIT. Any bidder who submits more than one bid against each work and bidding for more than two works mentioned in the DNIT shall be out rightly rejected.
- 10 The Bidder is expected to examine all Instructions, Schedules, Formats, Terms and Conditions. Failure to furnish all information required in the Tender Document or submission of Bid not substantially responsive to the DNIT in every respect will be at Bidder's risk and may result in the rejection of the bid.

- 11 The rate quoted should be inclusive of all taxes including GST. Rates mentioned in the bids should be in Indian Rupees.
12. All entries in the Technical/ Financial Bids should be legible and should be free from corrections/ erasures/ overwriting/ cuttings. Bids with corrections/ erasures/ overwriting/ cuttings shall be out rightly rejected. Amounts shall be indicated in words as well as in figures. In case of any variation between amount in figures and words, amount quoted in words shall be taken as authentic.
- 13 Any tender which stipulates any alteration to any of the conditions laid down or which proposes any other condition of any description whatsoever is liable to be rejected.
- 14 Before submitting the tender, the Bidder must ensure that they satisfy fulfil all the prescribed eligibility conditions to avoid rejection of their tender.
- 15 Each paper of the bid document shall be completed in all respects, page numbered, and duly signed in long hand, executed in ink and stamped at the bottom right hand corner by the bidder or his authorized representative. The bidder or his authorised representative must also sign and stamp all pages of this DNIT as acceptance of all conditions contained in it. The financial bid received in the format other than specified in Schedule B (of the Financial Bid) is liable to be rejected.
- 16 Tenders must be received at the address specified in this document not later than the date and time stipulated in the DNIT. However, the CEO, SASB may, at his discretion, extend the deadline for submission of bids. No Bids shall be entertained after the scheduled last date & time for receipt of Bids.
- 17 Clarifications, if any, may be sought by the bidders so as to reach CEO/ Addl. CEO at least seven days before last date prescribed for submission of Tender. Except for any written clarification by CEO/ Addl. CEO, SASB which is expressly stated to be an addendum to the DNIT, no written or oral communication, presentation or explanation by any other employee of the SASB shall be taken to bind or fetter the Shrine Board under the Contract. All corrigenda, addenda, amendments and clarifications to the DNIT will be hosted on our webpage (www.shriamarnathjishrine.com) and not in the newspaper. The bidders should keep themselves updated on this account.
- 18 The Technical Bid shall be opened at **1500 hours on 31.03.2020** in the office chamber of Additional Chief Executive Officer, in the presence of the bidders/ their authorized representatives who may wish to be present at that time. The Bidders who's Technical Bids are accepted shall be informed about the date and time for opening of the Financial Bids.

- 19 The CEO, SASB is not bound to accept the lowest or any bid and may, at any time by notice in writing to the bidders, terminate the tender proceedings without assigning any reason whatsoever.
- 20 The bids shall remain valid and open for acceptance for a period (i.e. Bid Validity Period) of 90 days from the last date prescribed for its receipt.
- 21 To facilitate the evaluation of technical bids, the CEO SASB may, at his sole discretion, seek clarification (s) in writing from all or any of the bidders regarding the Technical Bid. The request for such clarification or substantiation and the response shall be in writing or by facsimile or email. No material change in the substance of the bid would be permitted by way of such clarification/ substantiation.
- 22 The CEO/ Addl. CEO, SASB may award the Contract to the Bidder whose bid has been evaluated to be responsive and who is eligible and qualified to perform the Contract satisfactorily as per Terms and Conditions incorporated in the DNIT. The CEO/ Addl. CEO, SASB will send to such eligible bidder a letter (hereinafter referred to as the 'Letter of Intent') prescribing the amount which the Shrine Board intend to pay to the eligible bidder in consideration of work/ services to be executed by the Contractor as prescribed in the (DNIT).
- 23 The eligible bidder shall then be required to furnish a Performance Security Deposit within ten days of receipt of 'Letter of Intent' equal to 10% of the total value of the Contract, in the form of CDR/ FDR in favour of FA & Chief Accounts Officer, SASB. The EMD of the eligible Bidder will be adjusted against the amount to be deposited as Performance Security Deposit. In case the eligible Bidder fails to submit the Performance Security Deposit of the requisite amount within the stipulated period, the 'Letter of Intent' is liable to be withdrawn and the EMD is liable to be forfeited, at the discretion of the CEO, SASB.
- 24 The eligible bidder after furnishing the prescribed Performance Security Deposit (PSD) will have to enter into an Agreement with the Shrine Board as per the Terms and Conditions mentioned in the DNIT or such other terms that may be prescribed, within a period of fifteen days from the date of receipt of 'Letter of Intent'.
- 25 On the receipt of Performance Security Deposit, an execution of Agreement with the SASB within the stipulated time, the Letter of Award (LoA) shall be issued in favour of the eligible bidder.
- 26 Chief Executive Officer, SASB reserves the right to reject all or any of the bids in whole, or in part, without assigning any reason. Any enquiry after the submission of Tender will not be entertained.

V. JOB DESCRIPTION

1. Sanitation of Toilets and Baths:

- i) The selected Agency (hereinafter referred to as the Contractor) would need to clean and shall maintain round the clock Toilets and Baths as prescribed in the advertised work to ensure removal of foul smell and decomposition of faecal matter, through the daily use of appropriate organic/ microbial means and cleaning/ emptying of pits on regular basis during the Yatra period. The faecal matter needs to be appropriately handled till its complete decomposition/ stabilisation is achieved.
- ii) The Contractor shall need to deploy round the clock at-least one Sanitation Worker for a block of 15 toilets and/or baths and one Supervisor per block of 50 toilets and/ or baths. An indicative list detailing the number of the toilets and baths to be cleaned, location-wise, is given below:

Table- 1.

S. No of NIT.	Location	Toilets	Baths*
1	Sanitation of Toilets/Baths in and Outside Nunwan Camp.	430	10
2	Sanitation of Toilets/Baths at Chandanwari, KM2, PissuTop, Zojibal, Nagakoti, including Toilets of track from Pissutop to Zojibal.	342	36
3	Sanitation of Toilets/ Baths at Shesnag, Wawbal and M.G.Top including Toilets on track from Sheshnag to MG Top.	337	38
4	Sanitation of toilets/Baths at Panjtarni Camp, Dardkote, Kelnar i & ii, Poshpathri.	310	50
5	Sanitation of Toilets/Baths at Holy Cave and Lower Holy Cave area.	190	110
6	Sanitation of Toilets/baths at Sangam Camp (Down & Upper) Brarimarg Camp and enroute from Brarimarg to Kali Mata Track and upto Sangam Down.	106	22
7	Sanitation of toilets/Baths at Domail Camp, enroute from Ranga Morh to Railpathri including Hangar and Parking area.	323	133
8	Sanitation of Toilets/baths at Baltal	470	200

	and Neelgrath Camps.		
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Note:

- a. The number of Toilets and Baths shown above are indicative only. The actual number which the Agency will have to manage may vary significantly from the number indicated in the table above.
- b. The number of Toilets/ Baths shall be reduced proportionally on the basis of manpower provided at the time releasing the payment.
- c. The Toilets/ Baths of various Camps or along the track operate in Soakage pits/ Cess-pits / Leach –pits, except Nunwan and Baltal Base Camps where the outlets are drained into STP and ABR chambers respectively.

2. Cleaning of Camp;

- i. Besides, free Langars (Bhandaras), private tents, shops, other facilities would be set up at the below mentioned Camp. The liquid and solid waste generated, would require to be suitably treated after segregation. The liquid waste generated would be required to be suitably treated in systems such as retention ponds/ lagoons to remove FOG (fat, oil and grease), to remove foul smell, suspended solid waste, and other such elements responsible for increase in BOD level, before it would be finally drained to the adjoining soakage pits. The selected Agency (hereinafter referred to as Contractor) will be responsible for collection of garbage/ solid waste and its transportation to the dumping sites located outside the Camp and handle in a manner described here under;
 - a. The agency/ contractor shall construct pits of desired size & shape outside the Camp site by way of earth cutting.
 - b. Segregate the waste into biodegradable and non biodegradable waste at Nunwan/ Baltal Base Camps.
 - c. The non-biodegradable solid waste so segregated in the Nunwan Base Camp and Pahalgam Axis shall be collected for further disposal at dumping site identified by Pahalgam Development Authority (PDA), and The non-biodegradable solid waste so segregated in the Baltal Base Camp and upper camps of Baltal Axis shall be collected for further disposal at dumping site identified by Sonamarg Development Authority (SDA).
 - d. The agency/ contractor shall be responsible for;
 - i. No foul smell emits from the site of composting.

- ii. Effective means of faster composition are adopted.
- iii. The plastic bottles and any other plastic material collected in the Camps shall be brought down to Nunwan/ Baltal Base Camps for shredding of these bottles at Sarbal, Pahalgam.
- iv. Isolate the garbage segregation site with agronet fencing.

- ii. The Camps to be cleaned and minimum number of workers and supervisors to be deployed, Camp-wise, are given below:

(Table –2)

S. No. Of NIT.	Location	No. of Langars*	No. of workers per day	No. of supervisors per day
1.	Cleaning of whole Nunwan Camp.	11	10	1
2	Cleaning of Langer sites at Chandanwari, Km 2, Pissutop,Zojibal and Nagakoti.	24	13	1
3	Cleaning of whole Sheshnag Camp (Lower and Upper Camp site upto Chaddi point) and Langar site Wawbal.	10	15	1
4	Cleaning of Camp at Panjtarni, Dardkote, Poshpathri and Langer site Kelnar.	15	20	1
5	Cleaning of Camps at Holy Cave, Lower Holy Cave and track on both Pahalgam & baltal Axis upto Market area.	13	20	1
6	Cleaning of Camp at Sangam (Down & Upper), Brarimarg and track from Brarimarg (km 4 th) to	06	24	2

	Lower Holy Cave and Y-junction to Sangam.			
7	Cleaning of Domail Camp and track cleaning form Baltal to Railpathri including hangar and Parking area.	26	24	3
8	Cleaning of Baltal and Neelgrath Camps.	10	28	2

* The actual number of Langars may vary.

VI. TERMS AND CONDITIONS OF CONTRACT.

39. The execution of Sanitation of Toilets & Baths shall be carried out in such a manner that the toilets and baths always looks neat and clean and free from any foul smell. Camp cleaning shall be carried out in the manner that the area always looks neat and clean. The agency/ contractor shall periodically spray phenyl or similar eco- friendly disinfectant to defeat the growth of fly and/ or mosquitoes.
 2. The initial period of the contract of one year i.e. Yatra – 2020 (commence from 23rd June, 2020 to 3rd August, 2020) may be extended for a period of one more year i.e. Yatra – 2021 subject to satisfactory performance of the agency and retention of Performance Security Deposit with SASB for next year as well on the same terms, conditions and rates as allowed for Yatra – 2020.
 3. It will be the sole responsibility of the Contractor to engage workers and supervisors trained in carrying out various operations/ activities required for execution of works. The Contractor shall also be responsible for getting the verification of antecedents of all workers and supervisors, to be deployed by him, from the local police.
39. The Contractor shall engage physically fit workers and supervisors whose age shall be between 18-50 years. Each worker/ supervisor so engaged by the Contractor shall wear uniform and a badge wearing his name, while on duty. The said uniform shall be provided by the Contractor at his own cost.
39. The Contractor shall deploy one Sanitation supervisors who shall report twice every shift to the Camp Director concerned at the start of each shift, along with other supervisors & workers to be engaged for all items of work viz Sanitation of Toilets and Baths; Cleaning of Camps at within the scope of work. The required number of workers/ supervisors/ Sanitation Supervisor deployed for work by the Contractor shall be available on the

work-site at all times and they shall not leave their place of duty without the prior permission of the concerned Camp Director.

39. The Contractor shall provide immediate replacement for any sanitation worker/ Sanitation supervisor engaged by him who is not available for duty at the place of deployment. The Shrine Board will have the right to ask for removal of any worker/ supervisor of the Contractor who is not found to be competent and orderly in the discharge of his duty. Similarly, the Contractor will also have the right to change his worker/ supervisor/ Sanitation Supervisor with prior intimation to the Shrine Board.
7. All the consumables and disposables required for executing the works mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. Mechanised equipment (mud pumps etc), wherever required, shall be procured by the Contractor. All other connected infrastructure/ items required in the execution of works, like tanks, pipes, agro nets, drums, dustbins, pumps, buckets, mugs, cleaning devices, carts etc., shall have to be arranged by the Contractor, at his own cost.
8. The Contractor shall make the following arrangements for **Sanitation of Toilets & Baths**.
- 8.1 Supply and dozing of effective Basic Microbes Culture with activator Organic substance. The contractor shall be required to produce the Lab-Test Report (from accredited laboratories) certifying the safety of all the organic substance/materials that he proposes to use for the execution of works.
- 8.2. All the organic substance/ materials shall be procured by the Contractor and stored at the Base Camps ten (10) days before the commencement of Yatra.(i.e. from 10th June, 2020).
- 8.3 For the carriage of all materials up to road head destinations wherever applicable is to be made by the Contractor.
- 8.4 All concerned items for sanitation like buckets, mugs, etc shall be arranged by the contractor.
- 8.5 All statutory or local clearances required to execute the work.
- 8.6 All other jobs/ tasks incidental to execution of the work.
39. The Contractor shall make the following arrangements for **Cleaning of Camps/ locations as prescribed in DNIT**.

- 9.1 Carriage of all materials up to road head destinations wherever applicable is to be made by the Contractor.
- 9.2 Arrangements for accommodation for the workers and supervisors.
- 9.3 All concerned items for cleaning like buckets, mugs, other usable like phenyl etc shall be arranged by the contractor.
- 9.4 All other jobs/ tasks incidental to execution of the work.
- 9.5 All statutory or local clearances required to execute the work.
- 10. All the consumables and disposables required for executing the works mentioned in the Contract shall be procured by the Contractor. All consumables and disposables should be eco-friendly. Mechanised equipment (trucks for transportation of garbage etc), wherever required, shall be arranged by the Contractor. All other connected infrastructure/ items required in the execution of works, like tanks, pipes, agro nets shall also be arranged by the Contractor.
- 11. The Contractor shall have to make his own arrangements for power supply, as may be required at each location.
- 12. The transportation and the deployment of manpower and carriage of the required material, to the site will be the sole responsibility of the Contractor, boarding and lodging of the man power at the Camps will also be arranged by the Contractor, for which the facility of private tents are readily available on rental basis.
- 13. During the Yatra, the Contractor shall open an office with communication facilities at Base Camps at least 10 days before of commencement of Yatra.
- 14. The Contractor shall commence work at each location only after obtaining 'Notice to Proceed' issued by the CEO/ Addl. CEO/ GM (Works) SASB.
- 15. The Contractor shall be need to timely organize its manpower/ materials and must prepared to start its operation 20 days ahead of the commencement of the Yatra and conclude its operation after the close of the Yatra, cleaning the entire area under its responsibility to the best satisfaction of the CEO/ Addl. CEO, SASB.

16. The Contractor shall abide by and comply with all the relevant laws with regard to personnel engaged by him for execution of works mentioned in the Contract.
17. Any liability, including cost of litigation, arising out of any litigation due to any act of Contractor, or personnel engaged by him, shall be directly borne by the Contractor.
18. The Contractor shall not engage any sub-Contractor or transfer the Contract to any other person in any manner whatsoever.
19. The Contract period shall cover the period of duration of Shri Amarnathji Yatra-2020 and may include a certain period before and after (around 5-10 days) the day of commencement and conclusion of the aforesaid Yatra.
20. The Shrine Board does not recognize any employee – employer relationship with any of the personnel engaged by the Contractor. The Shrine Board shall not be under any obligation to provide employment to any of the personnel engaged by the Contractor after the expiry of the Contract.
21. The Shrine Board shall not be liable, directly or indirectly, for any mishap attributable to personnel engaged by the Contractor. All liabilities arising out of accidents or death of personnel employed by Contractor, while on duty, shall be borne by the Contractor. The Contractor and his personnel shall take proper and responsible precautions to preserve from loss, destruction, waste or misuse of any asset(s) of the Board used/ dealt by them in their area of responsibility.
22. Under no circumstances, the Contractor will impose on any Yatri/or any other agency any fee or charge for any of the services rendered. The personnel engaged by the Contractor shall not accept any gratitude or reward in any form. The personnel supplied by the Contractor will have to be extremely courteous, with very pleasant mannerism in dealing with the Yatris, especially with female Yatris and should project an image of utmost discipline. The Shrine Board shall have the right to have any such person removed from duty in case the behaviour is reported to be rude or discourteous.
23. Whenever and wherever it is found that the quality and quantity of work being executed is not satisfactory, a suitable penalty may be imposed by the Chief Executive Officer, Shri Amarnathji Shrine Board based on the report of Camp Director/ Additional Camp Director/ Sanitation In-charge.
24. During the course of Contract, if any of the Contractor's personnel is found to be indulging in any corrupt practices or activity inimical to the interest of the Yatra/ Shrine a fine upto Rs. 10,000 per such instance may be imposed. In

addition, the Shrine Board may terminate the Contract and/ or forfeit the Contractor's Performance Security Deposit.

25. The Contractor must ensure to maintain adequate number of Workers/ Supervisors as prescribed in the Contract and also arrange a pool of stand-by Workers/ Supervisors;
- a) If the required number of Workers/ Supervisors/ Sanitation Supervisors is less than the minimum number prescribed in the Contract, the payment on account of Camp & Track Cleaning shall be made as under:

Camp & Track Cleaning:

Penalty @ Rs. 500/- per Worker per day and Rs. 1,000/- per Supervisor per day shall be imposed;

- b) Similarly if the required number of manpower is not provided by the Contractor for the Sanitation of Toilets & Baths, the payment shall be made as under:

Sanitation of Toilets:

Proportional reduction in the number of Toilets as per manpower required round the clock i.e. one worker for a block of fifteen (15) Toilets and/ or Baths and one Sanitation Supervisor for fifty (50) Toilets and/ or Baths shall be made for the purpose of payment.

26. If at any point of time during the currency of the Contract, it is found that the treated discharge/ effluent from the STP does not meet the prescribed statutory limits of toxicity and BOD, CEO/ Addl. CEO, SASB may terminate the Contract, immediately, without any notice, forfeit the Performance Security Deposit or take any other action as is deemed fit.
27. The CEO, SASB may terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during the currency of the Contract that the agency is blacklisted on previous occasions by any of the Central/ State Government Organizations, Statutory Autonomous Organisations, Central/ State Public Sector Undertakings, or Local Bodies/ Municipalities. The CEO, SASB may also terminate the Contract and/ or forfeit the Performance Security Deposit without any notice if it is found during

the currency of the Contract that the agency has submitted false information or suppressed material facts while bidding or during the execution of Contract.

28. In the event of any loss being caused to the Shrine Board as a result of any lapse on the part of Contractor or personnel engaged by him, duly established after an enquiry conducted by the CEO or Addl. CEO or any officer authorised by them, the said loss will be recovered from the contractor up to the twice value of the said loss. In such matters, the decision of CEO, SASB shall be final and binding on the Contractor.
29. The Contractor will maintain **two (2) separate attendance Registers** (Register A, Register B) at Camp, for the Works of Sanitation of Toilets & Baths (Register A) and Camp Cleaning (Register B), in which the attendance of manpower engaged shall be recorded, which shall be got verified from the Camp Director (to be nominated by Shrine Board before the commencement of Yatra-2020) or by General Manager (Works) or his nominee (refer Annexure C).
30. The Contractor shall also maintain a **third register (Register C)** Camp/ location on which day-to-day consumption of eco-friendly microbes and other compounds or disposables used, for the Primary and Secondary Treatment of Wastewater, which shall be duly got verified from the Camp Director or General Manager (Works) or his nominee.
31. After the conclusion of the Yatra, the aforesaid Registers (**Register A , Register B and Register C**), **duly verified/ certified by the Camp Director and General Manager (Works) or his nominee, shall be submitted to FA & Chief Accounts Officer, SASB.**
32. The final bills, along with original Registers referred to at Clause 30 and 31 above, duly verified by the Camp Director or General Manager (Works) or his nominee, shall be submitted to the FA & Chief Accounts Officer, SASB, for verification of the bills for payment. The payment shall be made on the basis of actual work executed by the Contractor proportionate to the number of workers provided for the specified Works whichever works out to be lower.
33. Deduction on account of Income Tax, GST or any other tax in vogue shall be made at the rate prescribed by the relevant authority from time to time from the gross payments due to the contractor in accordance with the statutory provisions.
34. The Contractor shall produce the relevant records as mandated by the Shrine Board, for inspection whenever asked by the CEO/ Addl. CEO/ Camp

Director/ GM (Works), SASB / Sanitation In-charge or any other person duly authorized by Shrine Board.

35. If, as a result of post payment audit or otherwise, any over-payment is detected in respect of any work done by the Contractor or alleged to have been done by the Contractor under the terms of the Contract, it shall be refunded to the Shrine Board by the Contractor. Similarly, if any under-payment is discovered, the under-paid amount shall be to the Contractor by the Shrine Board.
36. In the event of default being made in the payment of any money in respect of wages of any person deployed by the Contractor for carrying out the Contract and if the claim in this regard is filed in the office of the Labour Authorities and proof thereof is furnished to the satisfaction of the Labour Authorities, the Shrine Board may, failing payment of said money by the Contractor, make payment of such claim on behalf of the Contractor to such Labour Authorities, only in case the Contractor has some outstanding claims or PSD with the Shrine Board.
37. If at any time during the currency of the Contract, either party is subject to force majeure events, like civil disturbance, riots, strikes, etc or acts of God, which may prevent either party to discharge the obligations as per the Contract, the affected party shall immediately notify the other party about happening of such an event. Neither party by reason of occurrence of such event shall be entitled to terminate the Contract in respect of performance of their obligations under the Contract. The performance of obligations under the Contract shall resume as soon as practically possible, after the event has come to an end or ceased to exist.
38. Any dispute and differences arising out of or relating to the Contract, including interpretation of its Terms and Conditions shall be resolved through joint discussions between CEO, SASB, or his representative and the Contractor. However, in the event of disputes not being resolved by joint discussions, the matter will be referred to a sole Arbitrator to be nominated by the Chairman, Shri Amarnathji Shrine Board (Hon'ble Lt. Governor, J&K), whose decision shall be final and binding on all the parties. The cost of Arbitration shall be borne by the respective parties in equal proportions. During the pendency of the arbitration proceedings and currency of the Contract, neither party shall be entitled to suspend the work/ service to which the dispute relates to, nor shall any other obligation under the Contract on account of arbitration and payment continue to be made as per terms of the Contract. The arbitration proceedings will be held at Jammu/ Srinagar only. The arbitration proceedings shall be governed by the provisions of the J&K Conciliation and Arbitration Act, 1997, as amended from time to time.

39. The Courts in Jammu and Kashmir will have the exclusive jurisdiction to try all disputes, if any, arising out of this Contract between the two parties.

Sd/-

Additional Chief Executive Officer
Shri Amarnathji Shrine Board.

SCHEDULE A (TECHNICAL BID)

PART A: DETAILS OF COST OF DNIT AND EARNEST MONEY

#	Item	Details
1	Amount and details of payment towards the cost of DNIT	Rs. <i>(in words)</i> :
		Receipt No./Demand Draft No:
		Date:
2	Amount and details of Earnest Money Deposit submitted (EMD must be attached with schedule A, without which tender is liable for rejection).	Rs. <i>(in words)</i> :
		CDR/ FDR No.
		Dated:
		In favour of
		Date of issue:
		Issuing Authority:

PART – B: BASIC DETAILS ABOUT THE AGENCY.

- i) Name and address of : Name: _____
the Agency.
Address: _____
PAN _____
Phone: _____
E-mail: _____
- ii) Nature of Agency : _____
(i.e. whether a Company/
Society / Firm)
- iii) Name and Address of : Name: _____
the authorized person of
the Agency with whom
to deal.
Address: _____

PAN _____
Phone: _____
E-mail: _____

PART- C: DOCUMENTS ESTABLISHING BIDDERS ELIGIBILITY.

The Bidder is required to furnish the following information/ documents:

(please attach separate sheets where necessary):

1. Registration No./ Other documents of the Agency (attach a certified copy of Registration Certificate/ other documents; *please see DNIT – Para 3.1 of 'Documents Establishing Bidder's Eligibility'.*
2. Name and address, E-mail of Directors/ Owners/ Executive Counsel/ Members / Board Members, as applicable; *please see DNIT – Para 3.2 of 'Documents Establishing Bidder's Eligibility'*

S. No.	Name of Directors/ Owners/ Executive Counsel/ Members / Board Members	Complete address	Phone/ Mobile number	Email
1				
2				
3				
4				
5				
6				

3. The Bidder must furnish certified copies of (a) Audited Balance Sheet of last three years, (b) Audited Income and Expenditure Statement of last three years and (c) Audited Profit and Loss Account of last three years and furnish the information in following format (please add rows as necessary) - *please see DNIT – Para 3.3 of 'Documents Establishing Bidder's Eligibility'*

#	Financial Year	Turnover (Rs.)
1.		
2.		
3.		
4.		

4. Documents to show that the firm possesses relevant experience in past seven years. The Bidder must furnish certified documents like Letter of Award/ Offer, Work Order, Contract Agreement, Certificate of Completion etc. indicating

experience and execution of similar works for fulfilling the eligibility criteria and also furnish information in following format (please add rows as necessary for other sectors, if applicable) - *Para 3.4 of Documents Establishing Bidder's Eligibility*

#.	Name of Project	Name of Client	Value of Completed work (Rs.)	Date of commencement	Date of completion	Whether supporting documents (attested) enclosed (Yes/No)

5. Certified copy of PAN Card - *Para 3.5 of 'Documents Establishing Bidder's Eligibility'*
6. Certified copies of GSTIN (*Para 3.6 of 'Documents Establishing Bidder's Eligibility'*)
7. General Power of Attorney/ Board of Directors Resolution/ Deed of Authority executed in favour of person(s) authorized to sign the Tender document, and the Contract, and all correspondence/ Documents thereof attached (Please attach a certified copy of the relevant document) - *Para 3.7 of Documents Establishing Bidder's Eligibility*
8. General profile of the Agency. Please furnish the following details - *Para 3.8 of Documents Establishing Bidder's Eligibility*
 - a. Organizational Structure.
 - b. Organizational Objective.
 - c. Range of services provided with specific details.
 - d. Details of key professionals/ senior officials

S. No.	Name of the key Professionals/senior officials	Educational Qualification	Yearly salary package (Rs.)	Date from which employed with the Agency	Brief Experience (*)

Note: (*) CV may also be enclosed; Please add rows as necessary.

9. Affidavit on Rs. 100/- Stamp paper stating that every information furnished in the Bid is correct and to the best of his knowledge and that no criminal/ income tax/ blacklisting case is pending against the bidder/ Agency. Please attach the affidavit - *Para 3.9 of Documents Establishing Bidder's Eligibility*

10. A responsive, viable technical proposal to execute the work mentioned in the DNIT - Para 3.10 of Documents Establishing Bidder's Eligibility:
- i) The detailed write-up on the technical/ methodology to be adopted by the bidder for executing the work of Sanitation of Toilet/ baths. The detailed proposal for undertaking of Sanitation of Toilet/ Baths at Nunwan Base Camp & Pahalgam area must;
 - a. Specifically mentioned manpower (no. of Sanitation Supervisors and Sanitation Workers), as per required on daily basis be deployed for Sanitation of Toilet/ Baths.
 - b. Eco-friendly consumables/ enzymes with name, brand and features.
 - c. List of other items like, buckets, mugs, uniforms, disinfectants that would be deployed/ used for Sanitation of toilet/ baths.
 - ii). Detailed proposal with regard to Cleaning of Camps, considering the job description. The detailed proposal for undertaking the Sanitation & Camp Cleaning at various Camps must;
 - a. Specifically mentioned manpower (no. of Sanitation Supervisors and Sanitation Workers), as required on daily basis to be deployed for Camp Cleaning.
 - b. Eco-friendly consumables/ enzymes with name, brand and features.
 - c. List of other items like, bins, uniforms, brooms, buckets, mugs & disinfectants that would be deployed/ used for Camp Cleaning.

“The successful bidder is required to arrange a presentation from the representative of the Company from whom the consortium/ enzyme have to be procured to acquaint about the brand and features of eco-friendly consortium/ enzyme to the tender opening committee before issuance of Letter of Intent”.
 - (iv) Any other relevant details (*Please add separate sheets, as necessary*).
 - (v) List of consumables offered for Maintenance of Sanitation of Toilets/ Baths (on per day basis)

S. No.	Consumables	Make (brand)	Quantity required per day in concentrate/ raw form (24 hours)	Rate of consumption per day per toilet/ bath (in concentrate/ raw form).
1	Eco-friendly microbes for treatment			
2	Any other eco-friendly consumables			
3	Other consumables/ items			

DECLARATION CERTIFICATE

I, _____, working as _____
 _____ in this organization and authorized to issue this certificate, certify that:

- (a) We have gone through the contents of the DNIT dated _____ and the related Tender Documents and fulfil the prescribed eligibility criteria as per the Tender Document.
- (b) All relevant documents are enclosed with our Technical Bid.
- (c) The contents of our Technical Bid have been duly authenticated and are based on actual work carried out by our Agency, as per record.
- (d) We have understood that in case it is found that our agency does not fulfil any of the conditions, or relevant details/ supporting documents are not found to be enclosed, we may not be given any opportunity for any clarifications and our Technical Bid may be evaluated based on available documents in the Technical Bid.

 Signature of the Bidder (*with seal*)

Date _____

Name _____

Address _____

Designation _____

SCHEDULE – B (Format for Financial Bid)

Shri Amarnathji Yatra- 2020

Tender Document. Sr. No.

(Note: The Bidders are required to invariably quote rates (inclusive of all taxes and statutory levies) in both figures and words failing which their bid is liable to be rejected).

PART – A (Sanitation of Toilets and Baths)

The following rates (in Rs) per day per Toilet and Bath separately are offered for the work under S.No----- of NIT. The rates shall include;

- Engagement of skilled and unskilled labours such as Sanitation supervisors and sanitation workers.
- Hire charges of machinery and equipments like Bins, Garbage Disposal, Trucks, Agro-net, Carts, Uniform and other Cleaning Devices/items.
- Tank, Pipes, Pumps and any other equipment or machinery.
- Cost and Carriage of effective Basic Microbes Culture with activator Organic Substances.
- All other items/ works mentioned in the DNIT

#	Particulars	Rate per day per Toilet/ Bath (Rupees in words per Twenty four Hours)	(Rupees in figures)
1.	Toilet		
2.	Bath		

PART – B (Camp Cleaning and Garbage Disposal)

Abstract of cost (inclusive of all taxes and statutory levies)

Note: Cleaning of Camp (Add rows wherever necessary)

The following rates (in Rs) are offered on per day basis. for the work of camp Cleaning under S.No_____of NIT. The rates shall include;

- Engagement of skilled and unskilled labours such as Sanitation supervisors and sanitation workers for Camp cleaning (refer table-2).
- Hire charges of machinery and equipments like Bins, Garbage Disposal, Trucks, Agro-net, Carts, Uniform and other Cleaning Devices/items Brooms, Lime, etc.
- Tank, Pipes, Pumps and any other equipment or machinery.
- Segregation of non-biodegradable solid waste in the Camps and shall be carried for further disposal at dumping site of Pahalgam Development Authority (PDA) at Sarbal (Pahalgam) and Sonamarg Development Authority (SDA) at Sarbal (Sonmarg) respectively for Pahalgam and Baltal axis camps.
- All other items/ works mentioned in the DNIT

#	Particulars	Rate per day(24 hrs.) for Camp Cleaning	(Rupees in figures)
1.	Camp Cleaning and Garbage Disposal		

We accept all the clauses of DNIT issued vide No. _____dated _____for Shri Amarnathji Yatra – 2020 without any reservations.

Signature of bidder